

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 22 JUNE 2018 at 09:15hrs

COUNCIL CHAMBER, PRINCES ROAD, MALDON

Chairman:	Councillor M F L Durham
Vice-Chairman:	Councillor R Pratt
Panel Members:	Councillors Mrs B F Acevedo, H M Bass and Mrs P A Channer
Officers:	Sonia Church – Highways Liaison Manager Jon Simmons – Highways Liaison Officer
Secretariat:	Berna Casey

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed Members.	Chairman
2.	Apologies for absence: There were none.	All
3.	Minutes of meeting: The Minutes of the meeting held on 16 March 2018 were Received and Confirmed.	Chairman
4.	Matters Arising from Minutes of the previous meeting:16 March 2018 The Highways Liaison Officer advised the Panel of the following:- <ul style="list-style-type: none"> • that work on the fencing at Viking Road had been passed to the Highway Rangers. Once the engineer's report is available the Highways Liaison Officer will share the report with all members by email; • that issues around Maldon Town signage were being progressed; 	Jon Simmons



	<ul style="list-style-type: none"> • that all the Approved Works Programme dates had now been populated and would be considered under item 5 today; • that the problems reported under ‘Any Other Business’ regarding speed indicators in Wickham Bishops had been affected by the damp weather. These issues had been addressed and the indicators were now working on rotation. <p>In response to a question the Highways Liaison Officer, referring to the Approved Works Programme 2017/18 agreed to keep Councillor Pratt informed, outside of the meeting, about issues relating to <u>Item 1 LMAL162018 – B1010 Maldon Road, Burnham-on-Crouch – Speed roundels/speed limit repeater signs.</u></p>	
5.	<p>Approved Works Programme Update 2018/19:</p> <p>Received the Approved Works Programme, an updated version of which was circulated to Panel Members, contained scheme descriptions and allocated budgets for schemes.</p> <p>It was noted that those schemes shaded green were completed. Where an update had been provided by Officers, this was shaded in yellow and schemes that had been cancelled were shaded grey.</p> <p>The Highways Liaison Officer informed the Panel that the majority of the work completed by the Direct Delivery Gang (DDG) was around signage and speed roundels. He reminded the Panel that they had already prioritised programmes to be completed using the original savings of £11,000.</p> <p>From the Approved Works Programme 2018/19 the following schemes were discussed in more detail:-</p> <p><u>Item 5 – LMAL162048- - B1026 Maldon Road, Goldhanger-Speed limit repeater sign improvements</u> – Noted that the DDG was starting work on the scheme week commencing 25/06/2018.</p> <p><u>Item 10 – LMAL142076 – Lea Lane, Little Braxted – Traffic Management Improvements</u> – noted that this scheme had been completed by the DDG.</p> <p><u>Item 12 – LMAL162069- Wantz Road (between j/w Queens Street and j/w High Street), Maldon – One-way/Residents Parking Scheme</u>- noted that implementation should take place in August 2018 to avoid adversely impacting on School traffic. The Panel was advised that whilst no letter had currently been issued to residents this was a comprehensive scheme with plenty of advance signage to indicate the proposed works. It was being undertaken with colleagues in Parking Partnership.</p>	Jon Simmons



	<p><u>Item 15 - LMAL 142021 –Recreation Ground, Fambridge Road, North Fambridge - Traffic Management Improvements</u> – noted that this scheme had been completed by the DDG. The Highways Liaison Officer informed the Panel that when the vegetation had been cut back original warning signage had been found. They also installed additional 30mph repeater signs.</p> <p><u>Item 19 – LMAL172009 – High Street, Southminster – Repeater sign improvements</u> – noted that this scheme had been completed for the Southminster Road section by the DDG. In response to a question regarding the Burnham Road, the Highways Liaison Officer said that if funding becomes available the repeater signs will be extended to Burnham Road.</p> <p><u>Item 20- LMMAL152029 – Hagg Hill, Stow Maries – Traffic Management Improvements</u> – agreed that this be added to the current DDG list of schemes.</p> <p><u>Item 25 LMAL162039 –Witham Road/the Street, Wickham Bishops- Priority Working/Build Outs</u> - noted that the sooner the feasibility study was completed the better as this would demonstrate whether the scheme was suitable or not. The Highways Liaison Officer advised that the engineer was waiting to meet with the Parish representatives to allow them to feed into the study. He said that they were potentially two schemes here. It was agreed that in order to sort out the confusion a meeting be arranged between Councillor Bass, the Parish representative, Councillor Durham and Jon Simmons.</p> <p><u>Item 34 LMAL162062 – The Street the Sun and Anchor PH o the Star PH), Steeple – Edge of carriageway road markings</u> – noted that Councillor Kevin Bentley, Essex County Council Cabinet Member for Infrastructure (which includes Highways), had arranged for the engineer dealing with the carriageway surfacing scheme to liaise with Councillor Channer and the Parish Council.</p> <p>Members, referring to potential savings as a result of work undertaken by the DDG asked if other smaller schemes like Item 6 could be incorporated at this stage. The Highway’s Liaison Manager advised the panel that it was not possible at this stage to determine what savings had been amassed through the DDG until all costs accrued were known. It was noted that this would be clearer when the panel meet in September 2018.</p>	<p>Jon Simmons</p> <p>Jon Simmons</p> <p>Jon Simmons</p>
7.	<p>Potential Schemes List for consideration of Panel in 2018/19:</p> <p>The Highways Liaison Officer advised that the Potential Schemes List contained schemes that were for the consideration of the Panel.</p>	<p>Jon Simmons</p>



	<p>Members discussed the following:</p> <p>Traffic Management Schemes</p> <p><u>Item 2 – Cedar Grove, Burnham-on-Crouch – Footway Improvements</u> - noted that this scheme was a priority as currently it was a diagonal crossing that was very dangerous. The Highways Liaison Officer concurred with this.</p> <p><u>Item 9 – Fambridge Road (Limebrook Way RAB to Royal Oak Public House), Maldon – Walkable verge/footway</u> – a question was asked regarding the new Footpaths Maintenance Team and their input into these schemes going forward. The Highways Liaison Officer said that he would be linking in with the team and the Public Rights of Way Officers on the work.</p> <p><u>Item 12 – Main Road, Mundon – Traffic management movements</u> – noted the problems with traffic through the village. The Highways Liaison Officer advised the Panel that depending on the results of validation there may be a possibility of bringing this scheme into the 2018/19 programme.</p> <p><u>Item 23– A414 Maldon Road, Woodham Mortimer –Traffic Management Improvements</u> – noted that the Parish representatives had approached Councillor Channer to request a meeting on site to discuss the scheme.</p> <p>Councillor Channer supported a meeting as it was better than exchanging emails and felt that it would be good if Councillors Durham and Bass could attend. The Highways Liaison Officer said he was also happy to attend. Agreed that a meeting be arranged on site to include all the aforementioned attendees.</p> <p>Passenger Transport Schemes</p> <p><u>Items 1/2 & 3 – Burnham Road, Fambridge Road & The Avenue, North Fambridge – Wooden Bus Shelter</u> – in response to a question the Highways Liaison Officer advised the Panel that all decisions to fund schemes were at the discretion of the Panel.</p> <p>Members, when discussing the potential schemes list as a whole, agreed that whilst it was already clear there were some schemes that were not a priority it would be best to decide the schemes for removal or approval in September, when they had a comprehensive picture of the number and type of schemes for consideration.</p>	Jon Simmons
8.	Section 106 Schemes Update: 2018/19	Jon Simmons

	<p>The Highways Liaison Officer advised Members that the update was for noting only. Any developments would be reported back to the Panel at future meetings.</p>	
9.	<p>Highways Rangers Update and Revenue Budget 2018/19:</p> <p>The Panel noted the contents of the Highways Rangers Update.</p> <p>In response to a question the Highways Liaison Officer informed the Panel that the Highway Rangers work within a 30mph range limit and they were trained to work at heights.</p> <p>It was noted that in order to deal with common enquiries such as overhanging vegetation etc. it would be best to report queries to the online reporting team at LHP-Rangers@essexhighways.org and they will re-route them to the correct team.</p>	
10.	<p>Any Other Business:</p> <p><u>LHP Participants Review</u></p> <p>The Chairman informed the Panel that the Essex Association of Local Councils (EALC) meeting reported that several local highway panels operate in different ways and that this was being reviewed with the intention of standardising the process. Once the review was completed outcomes would be shared.</p> <p><u>Highways Liaison Officer</u></p> <p>The Panel was informed that, starting on the 29th June 2018, Mr Simmons would be available for meetings at Maldon District Council Offices the first Friday of the month, between 2-4pm. The meetings would be of 15 minutes duration and would be co-ordinated by email, with second meetings available should they be warranted.</p> <p>The chairman expressed his thanks to Mr Simmons and said it was an excellent idea.</p> <p><u>B1019 – Junction with Ulting Lane - Langford Village from the direction of Hatfield Peverel</u></p> <p>Councillor Bass raised the need to extend the 40mph speed limit in this area to deter drivers from accelerating.</p> <p>The Highways Liaison Officer said he would send Councillor Bass the scheme application form which would be supported by Councillor Durham.</p>	<p>ALL</p> <p>Jon Simmons</p>

	<p><u>Dates of meetings</u></p> <p>It was agreed that meeting date invitations be circulated for the rest of the year.</p>	<p>Berna Casey</p>
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The meeting closed at 10:20am